Position: Project Manager
Contract: 3 months (with potential to extend thereafter)
Location: Remote with some travel to on-site location in Bengaluru
Remuneration: Competitive, depending on previous experience
Application Deadline: Rolling. Apply here.
Role Commencement: Mid-February to Mid-March 2024

The Museum of Art & Photography (MAP), Bengaluru — is looking for a Project Manager to design and implement a project strategy for a large and comprehensive historical archive of materials on Mahatma Gandhi. This is an ambitious new project that aims to bring reinvigorated public attention to the breadth and depth of Gandhi's life and work, particularly in the context of colonialism, world politics and independence movements in India and other parts of the subcontinent.

About the Archive

The present archive is an exhaustive digital collection, many years in the making. It consists of audio, visual and textual material, and includes thousands of photographs, videos, artworks, publications, books, radio programmes, music events and speeches among other footage and text. Nearly all of these digital assets have been gathered from either the Gandhi family's collection, or over his lifetime by a renowned writer and biographer.

Alongside these assets that directly relate to Gandhi's life, the archive also comprises important documents and images related to a number of historic events that took place during the struggle for India's independence including pivotal figures such as Jawaharlal Nehru, Khan Abdul Gaffar Khan, Sarojini Naidu, and Indira Gandhi among others.

Role Overview

The Project Manager will work closely with a Research Specialist, forming a two person team to develop a project strategy to organise the archive, and engage with it through essays, curatorial strategies, and further research, in order to shine new light on

Gandhi's life and work and bring it to the public. The strategy will also include organising, cataloguing and managing the physical objects that form part of the archive, and strategies to digitise and display them.

The position will involve:

- Proposing and executing a time-bound plan to catalogue, digitise, photograph, scan and accession all objects within the collection, in close collaboration with the Museum's Collections team and other relevant departments.
- Developing a strategy and roadmap for recording metadata, organising digital assets and uploading them on to the internal Content Management System (CMS).
- Ideating, strategising and designing outcomes for how the archive will be presented to the public through digital exhibitions, writings, microsites dedicated to the project, etc.
- Defining clear project objectives, goals and ways to achieve and measure them along with a detailed schedule of the project duration.
- Defining a project personnel team with clear roles and responsibilities as well as measurable monthly targets.
- Articulating funds, resources and requirements to achieve the project goals.
- Creating presentation decks, project briefs, collection overview notes, concept notes and any other relevant project materials.
- Working with the relevant teams and carrying out any other responsibilities required to develop the project proposal.

Preferred Skills and Abilities

We invite applications from candidates who:

- Have a Master's degree or a PhD in history, curatorial studies, museology, archival studies or any other related field in the humanities such as sociology, political science, art history and have an interest in and knowledge of Gandhi and Indian independence.
- Have demonstrable experience in working with a large collection or archive in art, popular culture and history, especially in curatorial strategies, digitisation, cataloguing, museum studies or managing a project in these areas.
- Have an excellent command over written (compositional) English, and an exceptional eye for detail.
- Are able to communicate complex ideas in a lucid and accessible manner.
- Are comfortable working with the Google workspace and remote working technology, specifically Google Docs and Google Sheets, along with other tools available on the Google Suite and have a working familiarity with Content Management Systems (CMS).

- Have strong interpersonal, problem-solving and communication skills, and align with the culture and values of the museum.
- Are organised, systematic and capable of managing a team, redirecting resources and ensuring deliverables are met with a demonstrable experience of working towards the same.
- Are proactive and can be responsible and accountable for their own decisions while working simultaneously on multiple projects.

Application and nomination process

To apply, fill in the application form here.

Please note that only shortlisted candidates will receive confirmation via email. Following this, they will be presented with a task and invited for interviews. The role will then commence in February-March 2023.

Please write to hr@map-india.org with any queries you may have.