



## **Senior Archivist (Photography)**

**Reports to:** Head of Collections

**Role type:** Full-time

**Location:** Bangalore

**Contract:** Permanent

**Salary:** Competitive

**Commencing:** Immediate

### **About MAP**

The Museum of Art & Photography (MAP) is a new and innovative museum that opened its doors to the public in February 2023. MAP's mission is to exhibit, interpret and preserve a growing collection of art and cultural artefacts, motivated by a belief that museums can play a positive role in society. For more information about the museum, please visit [www.map-india.org](http://www.map-india.org).

### **Role overview**

MAP is currently recruiting a Senior Archivist who will be part of the Collections team responsible for the museum's vast collection of objects and the role of the Senior Archivist is integral to the collections Department. The candidate will aid the department in research, cataloguing, digitisation, care, storage and display of the photographic collection. The candidate will ensure all objects' information is accurately entered into the museum's Collections Management System. The candidate will support the department's goal to provide access to the museum's vast collection to various internal and external stakeholders.

## **About the collection:**

The Photography collection is part of the six main collections in the museum. It is one of the largest in number with over a lakh objects. The collection, mainly focusing on South Asian photography spans from around the 1850s to the current time period and presents a great variety in terms of material and formats. For example, albumen prints, bromide prints, woodbury types, silver gelatin, carbon prints, paper wax negatives, glass plates, celluloid negatives in various sizes and so on. In terms of formats, there are photographic albums, carte-de-visites, cigarette cards, stereographic cards, postcards and prints and objects like cameras and stereoscopes.

## **Roles and Responsibilities:**

- Manage the collection in terms of physical care, storage and inventory. This includes standard timely checks on the condition and updating inventory as per the collections management policy.
- Plan and execute digitisation of the collection along with the photo-documentation team
- Cataloguing, research and uploading of data on the collections management system 'Cumulus'
- Work closely with other departments to provide access to the collection and related data for respective requirements.
- Collaborate with departments like exhibitions, programming and communications to promote the collection.
- Work closely with the team and Head of Collections for departmental planning and everyday processes
- Work with the Conservation team to come up with a conservation manual for photography objects.
- Interpret and draw themes from the collection so as to make them accessible and engaging to the public

## **Skill requirements:**

- A deep understanding, interest and passion towards the field of photography and archive management
- Prior experience in working with museums, art galleries or photographic archives
- A formal education in photography, art history is preferred
- Knowledge about subjects like the history of photography in the west, history of photography in India/South Asia, royalty of India, colonial history, contemporary photography in India

- Knowledge about identification of different photographic mediums
- Excellent organisational skills and a fine eye for detail
- Good research and writing skills
- Good knowledge of G suite. Working knowledge of Adobe suite is a plus
- Good leadership, proactiveness, efficient time management and team-working skills

### **Equality & Diversity**

MAP is an equal opportunities employer. We oppose all forms of discrimination and believe that all people, regardless of their identity or membership of any group deserve to be treated equally, consistently and fairly.

We welcome creativity, excellence and different perspectives that individuals of all backgrounds and abilities bring to our work.