



MAP
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Librarian

Role type: Full-time

Location: Bangalore

Contract: Permanent

Reports to: Head of Collections

Salary: Competitive, dependent on experience

Application deadline: September 15, 2022

About the Museum of Art & Photography

The Museum of Art & Photography (MAP) is a bold, dynamic and ambitious project committed to building and sustaining a new museum of international standards in South India. Its mission is to exhibit, interpret and preserve a growing collection of art and cultural artefacts, motivated by a belief that museums can play a positive role in society.

MAP is the custodian to a growing collection of over 60,000 artworks, predominantly from the Indian subcontinent and dating from the 12th century to the present. Its flagship site will include five galleries, an auditorium, an art and research library, an education centre, a multimedia centre and a specialised research and conservation facility. From here, MAP will produce exhibitions, encourage and foster new academic research and improve access and understanding of the visual arts in India, with a key focus on inclusively building new audiences.

While the museum's physical space is being built, MAP is carrying out its mission by actively reaching out to the local community, in particular to schools in Bengaluru, through a variety of programs and projects, including artist loans, art exhibitions, workshops and lectures. MAP's long-term strategy is to be a sustainable and scalable model and catalyst for further positive change in the museum sector in India, through capacity building and knowledge-sharing.

Role Overview

MAP is currently recruiting a Librarian to manage the museum's library and its growing collection of books.



Primary duties and responsibilities:

- Develop and implement policies and procedures for the museum library, its users, and the record management system.
- Catalogue, classify, inventory, and index the books, including digital material, according to the best practices.
- Implement, maintain, and oversee the library systems and other online resources for the museum and its library
- Digitize the library and special collections as per best practices.
- Manage the day-to-day operations of the library.
- Manage new acquisitions and process gifts for the museum library.
- Be the first point of contact for visitors entering the library
- To provide reference and research services to MAP's staff and external users
- Apply standards of care, maintenance, and preservation to the museum library.
- Any other duties assigned by the Line Manager

Essential requirements:

- A Master's degree in Library Science with 5+ years of experience working in a public or private library
- Knowledge of policies, procedures, and practices of Library management.
- Knowledge and hands-on experience of working with various library systems.
- Knowledge of current library trends and issues
- Should be detail-oriented, meticulous, organized, and possess strong archival skills
- Should have good spoken and written English skills.
- Result-driven, flexible, and able to work independently in a fast-paced environment.

Desirable requirements:

- Interest in or demonstrated experience working in an arts-related library.
- Verbal or written language skills in Kannada

Equality & Diversity

MAP is an equal opportunities employer. It opposes all forms of discrimination and believes that all people, regardless of their identity or membership of any group deserve to be treated equally, consistently and fairly. MAP welcomes creativity, excellence and different perspectives that individuals of all backgrounds and abilities bring to our work.