Position: Lead Editor (MAEA), MAP Academy
Contract: 1 year (with potential to extend thereafter)
Location: Remote/Working from home
Remuneration: INR 50,000 - 70,000 depending on previous experience
Application Deadline: 31st May, 2022. Apply here
Role Commencement: 1st July 2022

The MAP Academy — a project of the Museum of Art & Photography (MAP), Bengaluru — is looking for a Lead Editor to join its team of researchers and editors working on the Encyclopedia of Art.

About the MAP Academy

The MAP Academy is a non-profit online platform — consisting of an encyclopedia, courses and a blog — that encourages knowledge building and engagement with the histories of art.

The MAP Academy Encyclopedia of Art (MAEA) is a detailed and inclusive resource that covers biographies of artists and institutions, explanations of techniques and materials and thematic essays on historical trends. The MAEA uses the sensibilities of existing encyclopedia conventions while also adapting to the digital medium and its possibilities.

Our Online Courses are underpinned by our Core Course Programme, which includes introductory histories to Textiles; Photography; Modern & Contemporary Art; Craft; Narrative Painting; and Archeology, Sculpture & Architecture. These contain knowledge-based, skill-based and case study-based content taught through audio, text and videos, in asynchronous formats suitable for self-paced learning.

Established in India, most of our current content focuses on art from within the modern geographic boundaries of the country, and we are now expanding to include broader histories of the subcontinent. Our work is supported by the Museum of Art & Photography (MAP), but our editorial choices are entirely independent.

Role Overview

The Lead Editor will work closely with the MAP Academy team on a range of projects, while retaining a focus on the Encyclopedia. The position will involve:

- Managing and guiding the work of all editors working on the MAP Academy Encyclopedia of Art and working with the Managing Editor to redirect editorial resources to meet monthly targets and make key decisions on an editorial workflow that enables the encyclopedia to grow.
- Ensuring that the MAP Academy has clear and comprehensive editorial standards and communicating these to the entire staff across teams.
- Ensuring editorial and research quality of encyclopedia content across the board, including updating the MAP Academy’s various style guides, ensuring appropriate and ethical research
practices, executing content related strategies as well as acquiring resources to help researchers and editors work more effectively.

- Advising on editorial issues related to any other aspects of the MAP Academy, including Online Courses, the website, social media, the blog, the podcast and special projects.
- Actively writing and contributing to the various sections of content across the MAP Academy’s projects.
- Occasionally working with the MAP Academy’s Director to execute special projects within and beyond the scope of the organisation’s immediate goals.

Preferred Skills and Abilities

We invite applications from candidates who:

- Have more than three years of experience, having worked in an editorial capacity in fields related to the arts, education, or media and publishing, and ideally have an understanding of art history as a discipline
- Have a Master's degree in the humanities and have an interest in and knowledge of art and culture, and experience with editing arts and culture-related writing.
- Have an excellent command over written (compositional) English, and an exceptional eye for detail.
- Are comfortable working on the Google workspace and remote working technology, specifically Google Docs and Google Sheets, along with other tools available on the Google Suite and have a working familiarity with the Chicago Manual of Style and its latest editions.
- Have the ability to make informed editorial calls with minimal supervision.
- Have strong interpersonal, problem-solving and communication skills
- Are able to set and track measurable goals.
- Are organized, systematic and capable of managing a team, redirecting resources and ensuring deliverables are met with a demonstrable experience of working towards the same.
- Are proactive and can be responsible and accountable for their own decisions while working simultaneously on multiple projects.
- Are driven, able to adhere to deadlines and work seamlessly across levels and teams, using remote working technologies across a number of time-zones.

Culture and Values

Driven by a belief in our work and its potential for positive impact, as well as our responsibility to the public, the individuals or communities we write about and our own teams, partners and collaborators, the MAP Academy emphasises a communicative and respectful work environment.

MAP is an equal opportunities employer. It opposes all forms of discrimination and believes that all people, regardless of their identity or membership of any group deserve to be treated equally, consistently and fairly. It aims for recruiting processes to be transparent and open, giving everyone an opportunity to apply and for their application to be reviewed by the hiring team.

Application and nomination process

To apply, fill in the application form [here](#).

Please note that only shortlisted candidates will receive confirmation via email. Following this, they will be presented with a task and invited for interviews. The role will then commence on 1st July 2022.

Please write to [shrey.maurya@map-india.org](mailto:shrey.maurya@map-india.org) with any queries you may have.